

QUALIFICATION:**A) AGE (AS ON 01.07.2017):**

Category of Candidates	Name of the Post	Minimum Age (Should have completed)	Maximum Age
i) SC, SC(A), ST, MBC/DC, BC and BC(M).	All the posts	18 Years	35 Years (should not have completed)
ii) Others [i.e. candidates not belonging to SC, SC(A), ST, MBC/DC, BC and BC(M)]			30 Years (should not have completed)

NOTE:

- 10 years age relaxation is available for Differently Abled Person for all categories wherever maximum age limit prescribed.

B) EDUCATIONAL QUALIFICATION:

Candidates should possess the following qualification irrespective of post as detailed below: [As on Notification Date i.e. (08.06.2017)]

Sl. No.	Name of the Post	Qualification
1.	Assistant Engineer	Must have passed a degree in Civil Engineering of any University recognized by the Government of Tamil Nadu or any other equivalent qualification. (OR) Must have passed section "A" and "B" of AMIE (Ind.) Examination with the following. a) A pass in the HSC or equivalent. b) A pass in the PUC examination. c) Should have passed "Geology" under section B as an optional or additional subject. d) Should have put in a service of three years in the State Housing Board or the PWD or Highways and Rural works department or any other Institution department acceptable to the appointing authority.

<p>2.</p>	<p>Surveyor</p>	<p>(i) Must pass the minimum general educational qualification SSLC or X Standard</p> <p>(ii) Must have passed Deputy Surveyor, Grade I test of the Revenue Department. Or must have passed the special examination for group certificate in surveying in the following subjects in the Tamil Nadu Government Technical Examination:</p> <ol style="list-style-type: none"> 1) Surveying and Leveling– Higher 2) Earth Work and Road marking – Lower 3) Mensuration – Lower; and 4) Geometrical Drawing or Building 5) Drawing and Estimating – Lower <p>(OR)</p> <p>A pass in the Civil Engineering Group Examination Conducted by the Board of examination, Directorate of Technical Education, Chennai in the following subjects:</p> <ol style="list-style-type: none"> 1) Applied Mechanics (Civil Branch) 2) Building materials and Construction 3) Survey Theory 4) Building Drawing and Mensuration 5) Earthwork and Estimating 6) Elective Subject <ol style="list-style-type: none"> (a) Sanitary Engineering (or) (b) Roads, Bridges and Railways. and 7) Practical – Survey practical (or) Must have passed National Trade Certificate / National Apprenticeship Certificate in the Trade of Surveyor issued by Industrial Training Institute, Ambattur (or) A Pass in the Certificate Course in Civil Engineering <p>(OR)</p> <p>Those who passed Diploma in Civil Engineering can also apply for this Surveyor Post.</p>
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<p>3.</p>	<p>Junior Draughting Officer</p>	<ul style="list-style-type: none"> (i) Must have passed the minimum general educational qualification (SSLC) or X Standard (ii) <ul style="list-style-type: none"> (a) Must have passed the special examination for group certificate in the Directorate of Technical Education in the Building Drawing consisting of the following subject: <ul style="list-style-type: none"> (1) Building Drawing and Estimating Higher I Class. (2) Building Materials and Construction Lower-II Class. (3) Applied Mechanics Higher II Class, (4) Geometrical Drawing Lower – II Class (5) Mensuration Lower-II Class (or) (b) Must have passed the Draughtsman ship (Civil) Course under the syllabus (Introduced) from July 1952) conducted by the Government of India. Ministry of Labour. (or) (c) Must have passed the National Trade certificate / National Apprenticeship certificate awarded by Industrial Training Institute. (or) (d) Those who passed Diploma in Civil Engineering can also apply for this Junior Draughting Officer Post
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4	Technical Assistant	<p>1) Must have passed the minimum general educational qualification (SSLC) or X Standard</p> <p>2) Must have passed in Diploma in Civil Engineering approved by Directorate of Technical Education. (OR) Must have passed by the Lower Grade in the Government Technical Examination. Technical Examination in (1) Surveying and Leveling (2) Building Drawing Estimating (3) Mensuration; and (4) Building Materials and Construction (OR)) A pass in the Civil Engineering Group Examination conducted by the Board of Examinations, Directorate of Technical Education, Chennai 25 in the following subjects: 1) Applied Mechanics (Civil Branch) 2) Building Materials and construction; 3) Survey Theory; 4) Building, Drawing and Mensuration; 5) Earth Work and Estimating; 6) Elective Subjects; a) Sanitary Engineering (or) b) Roads, Bridges and Railways and 7) Practical: Survey Practical.</p>
5	Junior Assistant	Must have passed the Minimum General Educational Qualification prescribed by the Government (SSLC) or X- Standard.
6	Typist	Must have passed (SSLC) or X Standard, type writing Lower grade in Tamil and English and Higher grade in Tamil or English.

C) KNOWLEDGE IN TAMIL:

Candidates should possess adequate knowledge of Tamil on the date of notification.

EXPLANATION:

- i) For this purpose, a person will be deemed to possess an adequate knowledge in Tamil in the case of a post for which Educational Qualification prescribed is the minimum general Educational Qualification and above he/she must have passed the 10th /SSLC/HSC/Degree (as the case may be) etc., with Tamil as one of the languages or studied the High School Course in Tamil Medium and passed the SSLC or X Standard Public examination in Tamil Medium.
- ii) Every person appointed to the post whose first language is other than Tamil should pass the Tamil language EXAMINATION conducted by the TNPSC within the period of probation otherwise action as deemed fit will be taken as per Tamil Nadu Housing Board Service Regulation amended from time to time.
- iii) Passing the qualifying examination or changing the religion after the date of this Notification shall not be considered.

D) All eligible candidates including the candidates sponsored by the Employment Exchange shall apply only through online to appear in the competitive written examination. The selection for all the above posts will be strictly based on the ranking of competitive written examination as per Rule of reservation and as per the ratio 1:2 for appearing the interview.

E) The Candidates employed in Government / Quasi Government /Public Sector undertaking / Boards and Corporations etc., - who are interested to apply can apply through online and also to appear for written examination and if they are called for Interview acquiring eligible mark should submit the No Objection Certificate from the Employer in prescribed Format (**Annexure-II**) available in the website www.tnhbrecruitment.in

GENERAL INFORMATION:

- a) **Tamil Nadu Native candidates alone eligible to apply.**
- b) The Rule of Reservation of appointments is applicable to the post and the distribution of vacancies will be as per rule in force.
- c) In G.O. (Ms.) No. 145, Personnel and Administrative Reforms (S) Department, Dated: 30.09.2010, G.O.(Ms.) No. 40, Personnel and Administrative Reforms (S) Department, dated : 30.04.2014 the Government have issued orders to fill up 20% of all vacancies in Direct Recruitment on preferential basis to persons who studied the prescribed qualification in Tamil medium. The 20% reservation of vacancies on preferential allotment to Persons studied in Tamil Medium (PSTM) will apply for this recruitment. (Candidates claiming this reservation should have studied the prescribed qualification for the post in **Tamil Medium** and should have the certificate for the same. Having written the examinations in Tamil language alone will not qualify for claiming this reservation). If the candidates with PSTM are not available for selection for appointment against reserved turn such turn shall be filled up by Non-PSTM candidates but belonging to the respective communal category. The PSTM Reservation Certificate shall be produced by the candidate as it has been in prescribed Format (**Annexure-III**) available in the website at www.tnhbrecruitment.in which shall be obtained from the Head of the Institution where he/she studied.
- d) Tamil Nadu native candidates alone will be considered for communal reservation. The community recorded in the certificate of Tamil Nadu native candidate should appear in the list of communities approved by the Government of Tamil Nadu (**Annexure-IV**).
- e) 30% of reservation for women candidates is applicable for the above mentioned posts. If no qualified and suitable women candidates are available for selection against the vacancies reserved for them, those vacancies will be filled by male candidates belonging to the respective communal categories.
- f) **Ex-Serviceman:** As per Tamil Nadu Government Servants (Conditions of Service) Act No.14 of 2016 Section 27 (c).
- g) **Destitute Widow:** As per Tamil Nadu Government Servants (Conditions of Service) Act No.14 of 2016 Section 26 (a).

- h) **CERTIFICATE OF PHYSICAL FITNESS:**
Candidates selected for appointment to the post will be required to produce a certificate of physical fitness from the Medical Officer of Rank as stipulated by Government of Tamil Nadu.
- i) 3% of reservation for Differently Abled Persons will apply for the recruitment. If no suitable Differently Abled Person belonging to a particular Differently Abled Category is available for selection against the vacancies reserved for them the same will be filled as per rule in force.
- j) The Differently Abled Persons shall be required to produce a certificate of physical fitness if he/she called for Interview, from the Recognized Medical Board of the District. The Certificate issued by the individual Doctor will not be considered.
- k) Correct and true information regarding arrest, convictions /debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated or finalized, participate in agitation or any Political Organization, candidature in election for Parliament / State Legislature/ Local Bodies etc., if any, should also be furnished to the Tamil Nadu Housing Board at the time of application, i.e., the details there of originals of the judgment of Acquittals, order / or G.O. Dropping further action in Departmental proceedings or any document that may prove the suitability of such candidates for a Government appointment in such cases must be produced at the stage / time of certificate verification /interview.
- l) **Applications containing wrong claims relating to other basic qualifications / eligibility age / category of reservation / Educational qualification will be liable for rejection, whatever may be stage of selection**
- m) Words of Masculine Gender in these instructions should wherever the context so requires be taken to include Female Gender.